

## **10. Area North 2011/12 Budget Monitoring Report for the Period Ending 30 June 2011 (Executive Decision)**

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### **Purpose of the Report**

The purpose of this report is to update Members on the current financial position of the Area North Committee as at the end of June 2011.

### **Public Interest**

This report gives an update on the financial position of Area North Committee after three months of the financial year 2011/12.

### **Recommendations:**

Members are recommended to:

- (1) Review and comment on the current financial position on Area North budgets
- (2) Note the position of the Area North Reserve as at 30<sup>th</sup> June 2011 and approve to add back to the Reserve Fund previous allocations of £18,500 no longer required in respect of building enforcement notices.
- (3) Agree the revised Reserve Schemes and the profiling of the Capital Programme for 2011/12 to 2015/16 (appendix A)
- (4) Members to note the position of the Play & Youth capital investment programme in Area North (Appendix B)
- (5) Note the position of the Area North Community Grants budget, including details of grants authorised under the Scheme of Delegation by the Area Development Manager (North) in consultation with the ward member(s)

## **REVENUE BUDGETS**

### **Background**

Full Council in February 2011 set the General Revenue Account Budgets for 2011/12 and delegated the monitoring of the budgets to the four Area Committees and District Executive. Area North now has delegated responsibility for the Area North Development revenue budgets (which include revenue grants and regeneration), the Area North Capital Programme and the Area North Reserve.

## Financial Position

The table below shows the position of revenue budgets as at 30<sup>th</sup> June 2011. This includes transfers to or from reserves.

	£
<b>Approved base budget as at Feb 2011</b>	<b>263,480</b>
Carry forwards approved June 2011	50,050
Transfer of salary savings	(1,370)
<b>Revised Budget as at 30<sup>th</sup> June 2011</b>	<b>312,160</b>

A summary of the revenue position as at 30<sup>th</sup> June 2011 is as follows:

Element	Original Budget £	Revised Budget £	Y/E Forecast £	Variance £	Fav / Adv	%
<b>Development</b>	248,120	284,750	284,750	-	-	-
<b>Grants</b>	15,360	27,410	27,410	-	-	-
<b>Group Total</b>	<b>263,480</b>	<b>312,160</b>	<b>312,160</b>	-	-	-

## Area Development Manager (North) Comments

The overall net expenditure for Area North is expected to be within budget for the year. This includes planned savings of at least 4% on the 2010-11 budget.

Service Enhancement 'carry forwards' of £38,000 from 2010/11 are as below:

- Housing and access to services £10,000
- Community Safety Projects £ 3,000
- Rural Transport development £ 5,000
- Unallocated £20,000\*

\*£2500 allocated to the Community Justice Panel at the July meeting.

As discussed previously, there is an opportunity to review the current capital programme and look ahead to next 3-4 years. The total value of the Area North capital programme is **£397,565**. Of this, £140,667 is firmly committed for existing schemes. This leaves **£256,898 for further investment**.

There is £11,000 still available in this years revenue budget to support local projects through the SSDC Community Grants programme, and the unallocated capital programme can be used for this purpose also.

## Budget Virements

Under the financial procedure rules the Strategic/Assistant Directors and Managers can authorise virements within each individual service of their responsibility (as defined by Appendix B of the Annual Budget Report) and up to a maximum of £25,000 between services within their responsibility providing that the Assistant Director Finance & Corporate Services has been notified in advance. All virements exceeding these limits need the approval of District Executive. All virements between different Services,

irrespective of value, need approving by District Executive. Area Committees can approve virements between their reserves and budgets up to a maximum of £25,000 per virement and £50,000 in any one financial year, provided that all such approvals are reported to the District Executive for noting. (In accordance with the constitution)

The following virements have taken place since the last report:

Amount £	From	To	Details
1,370	Area North Development & Administration	Finance & Corporate Services	Salary savings from reduced hours and unpaid annual leave

## AREA RESERVE

The position on the Area North Reserve as at 30<sup>th</sup> June 2011 is as follows:

	£	£	Comments
<b>Position as at 1<sup>st</sup> April 2011</b>		<b>43,920</b>	
<u>Less remaining allocations:</u>			
Completion of feasibility study for the Langport – Cartgate Cycleway	(1,000)		£500 spent to date from the original allocation of £1,500. Retain balance as a fund for further costs as opportunities arises.
Promoting local access to services – Area North Community Offices	(2,000)		Expenditure so far has been contained within operational budgets. Retain allocation to provide for costs of innovation as part of Community Office service development.
Support towards progressing affordable rural housing schemes within the Area North	(15,000)		Provision for fees or supplies to support progress. Work to date covered from existing budgets.
* Provision for planning enforcement (Langport and Huish ward)	(17,500)		The owner has carried out the remedial works; Enforcement process is complete with no requirement for funding.
* Provision for planning enforcement (Curry Rival ward).	(1,000)		Work carried out by owner; no funding requirement.
<b>Total Committed</b>		<b>(36,500)</b>	
<b>Uncommitted balance remaining</b>		<b>7,420</b>	

\* Members are requested to approve a transfer back to the Reserve Fund of £18,500 in respect of previous allocations no longer required. This will **increase** the **uncommitted** balance remaining to **£25,920**.

## CAPITAL PROGRAMME

The revised capital programme for this financial year and beyond is attached following this report together with a progress report on each scheme either Area or District Wide that are current within Area North (Appendices A & B).

The estimated spend on the North Capital programme in 2011/12 is £110,667, with a further £45,000 allocated for future years.

There is £66,898 in the reserve schemes for 2011/12 and a further £175,000 for future years.

The details of the Reserve Schemes for future years are as follows:

<b>Schemes</b>	<b>Estimated Spend 2011/12 £</b>	<b>Future Spend £</b>
Unallocated Capital Reserve	36,240	75,000
Langport Vision – river and countryside access to promote sustainable tourism in Cocklemoor / Upper Parrett area		20,000
Local priority projects – enhancing facilities and services	30,658	80,000
<b>TOTALS</b>	<b>66,898</b>	<b>175,000</b>

## COMMUNITY GRANTS

During the quarter to June, grants of £3,826 were awarded under the delegated grants below £750. There remains an uncommitted balance of £11,034 out of a total grants budget of £27,410.

### Community Grants Update

Original budget 2011/12	£15,360
Carry forward from 2010/11	£12,050
<b>Total revised budget</b>	<b>£27,410</b>
Offered, committed or paid	£16,376
<b>Balance as at 30<sup>th</sup> June 2011</b>	<b>£11,034</b>

## Grants carried forward from 2010/11

<i>Group</i>	<i>Award</i>	<i>Comment</i>	<i>Paid</i>
Somerton Allotments – Allotments improvements	£750	Change in project – revised details to be submitted	No
Tintinhull Parish Plan Steering Group – support with community engagement	£750	Project completed.	Yes
M3CP – Martock Community Plan	£550	Project underway, draft plan in place. Good progress.	Yes
Kingsbury Episcopi Amenities Committee – MUGA	£10,000	Lottery grant of £50,000 successful. Order of MUGA imminent.	No
<b>Total Committed</b>	<b>£12,050</b>		

## Quarter 1 (April – June) Grants awarded.

(NB: grants of **up to** £750 are agreed by the Area Development Manager in consultation with the Ward Member or Chairman – for ‘area-wide’ grants).

<i>Group &amp; project</i>	<i>Award</i>	<i>Comment</i>	<i>Paid</i>
High Ham Village Hall – Refurbishment of toilets	£750	Refurbishment complete	Yes
Langport Town Trust - Support towards Langport Information Centre Service Level Agreement (SLA)	£500	1227 visitors accessed the information centre between April & June	Yes
Pitney Village Hall - Replacement of chairs for village hall	£576	Chairs delivered and project complete	Yes
Pitney Playing Field Trust - Extension to Marquee	£750	Marquee ordered and used recently at local event	Yes
South Petherton Parish Council – Support towards the Community Information Centre (SLA)	£750	Annual Service Level Agreement	No
Martock Parish Council – Support towards the Local Information Centre (SLA)	£500	Annual Service Level Agreement	No
Somerton Tourism & Heritage Partnership – Support towards the Local Information Centre (SLA)	£500	Annual Service Level Agreement	No
<b>Total Committed</b>	<b>£3,826</b>		

If Members would like further details on any of the Area North budgets or services they should contact the relevant budget holder or responsible officer.

## Corporate Priority Implications

The budget is closely linked to the Corporate Plan.

## **Carbon Emissions & Adapting to Climate Change Implications (NI188)**

There are no implications currently in approving this report.

## **Equality and Diversity Implications**

When the Area North budget was set any savings made included an assessment of the impact on equalities as part of that exercise.

**Background Papers** – Financial Services Area North budget file

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